



Moston Parish Council

Minutes for the Meeting held on Tuesday, 3rd September 2019, in Warmingham Village Hall, Warmingham at 7.30pm

PRESENT Councillors:

A Holder (Chair)
D Nixon
C House
J Wray

The Clerk to the Council: Kristine Pemberton

Also present were 8 members of the public.

The meeting started at 19.45

1. APOLOGIES FOR ABSENCE

Cllr's Harrop, Roscoe

2. DECLARATIONS OF INTEREST

None

The Chairman of the meeting adjourned the meeting to allow questions from members of the public.

The Chairman reconvened the Council Meeting.

3. TO APPROVE THE MINUTES OF THE MEETING HELD ON 2ND JULY 2019.

It was resolved to approve the minutes of the meeting of 2nd July 2019 a correct record. The minutes were duly signed by Cllr Holder as Chairman of the meeting

4. TO RECEIVE AN UPDATE ON PARISH IMPROVEMENT PROJECTS PLANNED FOR THIS YEAR:

4.1 Landscaping (including tree and bulb planting) – Cllr House

Cllr House to speak to Woodland Trust to establish if funds are available to do a detailed survey of trees in the parish

**Resolved to buy native daffodils to plant along the canal upto a max of £400.
Cllr House to inform clerk of what should be ordered**

4.2 Relocation of phonebox – Cllr Harrop

Awaiting a large scale map/plan of the parish before completion of the project

4.3 Noticeboard for Albion Lock

Discussions ongoing investigating a digital solution

5. TO DECIDE ON ANY ACTIONS REQUIRED TO ADDRESS THE SPACES ON THE COUNCIL

Resolved to advertise the vacancies on the noticeboards, Moston residents facebook page, neighbourhood watch and by a leaflet drop

6. PROPOSAL TO MOVE NOTICEBOARD ONTO GREEN

Noticeboard to remain next to postbox and the hedge will be tidied

7. FINANCES (RFO)

(Details to be circulated prior to meeting where appropriate.)

7.1 To approve payments and receipts.

The payments and receipts were approved by the council

7.2 To receive the bank reconciliation and expenditure against budget to date

The council received the bank reconciliation and expenditure against budget

7.3 To approve the asset register dated 31 August 2019

The council approved the asset register

8. CORRESPONDENCE

None

9. MEMBERS ITEMS AND REPORTS AND ITEMS FROM CHESHIRE EAST COUNCILLOR IF PRESENT

None

10. ANY OTHER BUSINESS

None

11. DATE/TIME AND PLACE OF NEXT MEETING

The next Moston Parish Council meeting will take place on Tuesday, 5th November 2019 at 7.30pm at Warmingham Village Hall.

Briefing notes for 7.1
Payments and Receipts

09/07/2019	Cheque	635	Dave Nixon	Registry searches and bench	£111.89
08/07/2019	Cheque	636	Dave Nixon	Tidy money (Signs, plants, gazebo, refreshments)	£685.66
06/08/2019	Cheque	634 637	X2 connect	Telephone signs (blank)	£84.96
01/08/2019	SO	SO	K Pemberton	Salary	£229.10
01/09/2019	SO	SO	K Pemberton	Salary	£229.10
03/09/2019	Cheque		SPS	Payroll services	£33.00

NB X2 connect invoice was paid in 2 parts due to an error in the original invoice provided

Briefing Notes for 7.2

MOSTON PARISH COUNCIL

BUDGET AND EXPENDITURE 2019/2020 to end Aug 2019

	Budget 2019-2020	Expenditure to date	Difference v budget	% of budget spend
EXPENDITURE				
Clerk's Salary	£2,840.00	£1,408.29	£1,431.71	50%
General admin:	£200.00	£0.00	£200.00	0%
Website/ICT costs	£300.00	£0.00	£300.00	0%
Insurance (Paid annually)	£250.00	£190.89	£59.11	76%
Payroll Costs	£100.00	£66.00	£34.00	66%
Audit Fees- Internal (paid annually)	£150.00	£146.80	£3.20	98%
Subscriptions	£350.00	£197.20	£152.80	56%
Meeting Room Hire	£200.00	£0.00	£200.00	0%
Training	£300.00	£0.00	£300.00	0%
Planning support*	£1,000.00	£1,000.00	£0.00	100%
Landscaping such as tree and bulb planting / maintenance	£500.00	£94.05	£405.95	19%
Maintenance of Moston Green	£500.00	£84.96	£415.04	17%
Moving phonebox	£200.00	£73.41	£126.59	37%
Noticeboard for Albion Lock	£500.00	£0.00	£500.00	0%
Clean-up	£809.00	£685.66	£123.34	85%
Planning reserves ***	£6,610.00	£420.58	£6,189.42	6%
TOTAL	£14,000.00	£4,367.84		

Financial year ending 31 March 2020

Date:

Less: any unpresented cheques

633 jdh buisness services	£146.88	
637 x2 connect	£39.79	
		£186.67

Add: any unbanked cash None

Net bank balances as at 5 Aug 2019 £7,034.63

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows

CASH BOOK

Opening Balance	£5,829.72
Add: Receipts in the year	£5,310.73
Less: Payments in the year	£4,105.82

Closing balance per cash book [receipts and payments book] must equal net bank balances above **£7,034.63**

NatWest		Current Account	
Date	Details	Withdrawn	Paid in
5 Jul 2019	BROUGHT FORWARD		
			3,284.04
12 Jul	Cheque	000634	45.17
	Cheque	000635	111.89
	Cheque	000636	685.66
1 Aug	Standing Order	KRISTINE PEMBERTON FP 01/08/19 30 17023114668190000N	229.10
			2,212.22

MOSTON PARISH COUNCIL 31st August 2019

**ASSETS
REGISTER**

Item	Model	Serial	Purchase Date	Net Cost	Location
Notice Board	-----	-----	-----	1.00	Roadside
Notice Board	-----	-----	-----	1.00	Roadside
Notice Board	-----	-----	-----	1.00	Roadside
Lenovo Laptop	Ideapad 320S	MP1CHPXY	07/02/2018	399.99	Clerk
Printer and scanner	Brother MFCJ6530D	E75872J7F134791	07/02/2018	124.99	Clerk
Restored BT Phone Box	-----	-----	-----	2000.00	Roadside
Boundary Signs	-----	-----	02/05/2018	1191.60	Roadside
Restored Finger Post				1000.00	Roadside
Bench	-----	-----	14/01/2013	320.00	Moston Green
Salt Box	-----	-----	31/01/2013	50.00	Moston Green
Salt Box	-----	-----	31/01/2013	50.00	End of Clay Lane
Salt Box	-----	-----	31/01/2013	50.00	Red Lane
			TOTAL	5139.58	

*Location is Moston Green