



Moston Parish Council

Email: clerk@mostonparishcouncil.org

Website: www.mostonparishcouncil.org

4th January 2023

To the Members of Moston Parish Council

Dear Councillor

You are hereby summoned to attend an ORDINARY MEETING of the Moston Parish Council to be held on **Wednesday, 11th January 2023 at 7.30 pm at St. Peter's Church Hall, Elworth, Sandbach, CW11 3HU** when the undermentioned business is to be transacted.

Yours faithfully

M Clough

Mrs M Clough
Parish Clerk and Responsible Financial Officer

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence from Members of the Parish Council

2. DECLARATIONS OF INTEREST

To receive any declarations of interest from Members of the Parish Council

3. MINUTES

The Minutes of the proceedings of the Meeting of the Parish Council held on 14th December 2022 be approved as a correct record and signed by the Chair of the Parish Council (or other person presiding). Minutes attached.

4. OBSERVATIONS ON NEW PLANNING APPLICATIONS

5. FINANCES AND BUDGET

5.1 Expenditure vs Budget at 2nd January 2023

To note that at the 2nd January 2022, there had been a total year to date expenditure of £7,036 against a budget of £13,005 (excluding planning and general reserves). The balance available was £5,969. Please refer to attached report.

5.2 To approve and note the following payments and receipts since last meeting:-

Please refer to attached report.

5.3 To receive the bank reconciliation

Please refer to attached report.

5.4 Precept for 2023-2024

The Parish Council to note that the Precept Request for Moston Parish Council for financial year 2023-2024, made to Cheshire East Council in the sum of £7,000 has been submitted and acknowledged.

6. TO RECEIVE CORRESPONDENCE OR ANNOUNCEMENTS

To receive any correspondence or announcements from the Chair of the Parish Council (or other person presiding).

7. TO RECEIVE ANY QUESTIONS FROM MEMBERS OF THE PUBLIC

8. MEMBERS ITEMS AND REPORTS AND ITEMS FROM CHESHIRE EAST COUNCILLOR IF PRESENT

9. DATES OF MEETINGS OF PARISH COUNCIL IN 2023

To note the dates of the meetings of the Parish Council in 2023:-

11 January 2023	7.30pm	Council Meeting
8 February 2023	7.30pm	Council Meeting
8 March 2023	7.00pm	Annual Parish Meeting
	7.30pm	Council Meeting
12 April 2023	7.30pm	Council Meeting
10 May 2023	7.30pm	Annual Meeting of the Parish Council
14 June 2023	7.30pm	Council Meeting
12 July 2023	7.30pm	Council Meeting
9 August 2023	7.30pm	Council Meeting
13 September 2023	7.30pm	Council Meeting
11 October 2023	7.30pm	Council Meeting
8 November 2023	7.30pm	Council Meeting
13 December 2023	7.30pm	Council Meeting

10. DETAILS OF NEXT MEETING

To confirm that the next meeting of Moston Parish Council will take place at 7:30pm on Wednesday, 8th February 2023, at St Peter's Church Hall, Elworth.



MOSTON PARISH COUNCIL

14th December 2022

Commenced: 7.30 pm **Terminated:** 8.30 pm

Present: Councillor A Roscoe (Chair)
Councillors S Moran, D Nixon and J Wray

**Apologies for
Absence:** Councillors K Haigh and S Harrop

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Haigh and Harrop.

2. DECLARATIONS OF INTEREST

There were no declarations of interest submitted by Members of the Parish Council.

3. MINUTES

The Minutes of the proceedings of the Meeting of the Parish Council held on 9th November 2022, were approved as a correct record and signed by the Chair.

4. PARISH COUNCIL IMPROVEMENTS

Councillor Nixon reported on the following:-

- (i) The 13 oak trees that had been purchased for the Parish were not yet ready to be delivered. Further discussions would be held regarding suitable planting locations.
- (ii) Two additional rockery planters would be added for bedding plants (excluding winter plants)
- (iii) Grit boxes had been filled

RESOLVED

That the report be noted.

5. OBSERVATIONS ON NEW PLANNING APPLICATIONS

Councillor Nixon advised that whilst there were no new planning applications to report to the Parish Council, he had the following updates:-

Moston Garage - (22/2140M) – no additional information received;
Fairacre (retrospective) – (22/3244C) – decision due on 23rd December 2022;
Ivy Fields Farm – (22/3186C) – decision was still awaited;
Former Albion Chemical Works – amended S106 Agreement was still awaited.

RESOLVED

That the report be noted.

6. FINANCES AND BUDGET

6.1 To receive expenditure vs budget

The Clerk and Responsible Financial Officer submitted a report detailing that at the 3rd December 2022, there had been a total year to date expenditure of £5,874 against a budget of £13,005 (excluding planning and general reserves). The balance available was £7,131.

RESOLVED

That the report detailing the Parish Council expenditure against the income as at 3rd December 2022 be received

6.2 To approve payments and receipts since last meeting

The Clerk and Responsible Financial Officer submitted a report seeking retrospective approval of the following payments and receipts:-

Payments Made

23/11/2022 – CHALC Training	£25.00
28/11/2022 – SLCC Subscription	£80.00
01/12/2022 – Staffing	£623.57

Income Received

03/11/2022 – NatWest Interest	£2.89
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RESOLVED

That the report on the Parish Council payments and receipts as detailed above, be approved.

6.3 To receive the Bank Reconciliation

The Clerk and Responsible Financial Officer submitted a report detailing the Bank Reconciliation as at 3rd December 2022.

RESOLVED

That the Bank Reconciliation be received.

7. PARISH COUNCIL BUDGET AND PRECEPT FOR 2023-2024

The Members discussed the 2023-2024 budget requirements for the Parish, and considered income and expenditure, whilst considering the Precept for the next financial year.

RESOLVED

That on behalf of Moston Parish Council, the Clerk and Responsible Financial Officer requests a Precept of £7,000 from Cheshire East Council for the 2023-2024 financial year.

8. TO RECEIVE CORRESPONDENCE OR ANNOUNCEMENTS

RESOLVED

It was noted that there was no correspondence or any announcements to receive.

9. TO RECEIVE ANY QUESTIONS FROM MEMBERS OF THE PUBLIC

RESOLVED

It was noted that no questions were submitted.

10. MEMBERS ITEMS AND REPORTS AND ITEMS FROM THE CHESHIRE EAST COUNCILLOR

Councillor Wray reported on the following:-

- (i) Cheshire East Council had been held earlier that day at Jodrell Bank;
- (ii) The second part of the Local Plan had now been adopted;
- (iii) The Cheshire East Council Tax for the next financial year had now been agreed;
- (iv) There were still issues for the majority of households regarding Broadband connectivity, but Connecting Cheshire had notified Councillors Nixon and Harrop that they were now using Airband.

RESOLVED

That the updates be noted.

11. DATE/TIME AND PLACE OF NEXT MEETING

RESOLVED

It was noted that the next meeting of Moston Parish Council would take place at 7.30 pm on Wednesday, 11th January 2023 at St Peter's Church

5. FINANCES AND BUDGET

5.1 To receive expenditure vs budget

MOSTON PARISH COUNCIL BUDGET AND EXPENDITURE 2022/2023 to 3 January 2022

EXPENDITURE	Budget 2022-2023	Expenditure to date (net)	Difference v budget	% of budget spend
Clerk's Salary	£3,000	£2,845	£155	95%
General admin:	£200	£120	£80	60%
Website/ICT costs	£600	£199	£401	33%
Insurance (Paid annually)	£250	£205	£45	82%
Payroll Costs	£150	£158	-£8	105%
Audit Fees- Internal (paid annually)	£150	£180	-£30	120%
Subscriptions	£350	£365	-£15	104%
Meeting Room Hire	£150	£50	£100	33%
Training	£300	£199	£101	66%
Planning support (includes reserves)	£2,655	£486	£2,169	18%
Parish Improvements / events	£5,200	£2,179	£3,021	42%
Chairs Fund		£50		
Planning reserve	£13,000	£0	£13,000	
General reserves	£2,000	£0	£2,000	
TOTAL	£28,005	£7,036	£5,969	

5.2 To approve payments and receipts since last meeting

• Payments Made

REF	Payee	Details	Amount
2 (Dec)	CHALC	Finance Training	30
3 (Dec)	Clerk	Reimbursement for Microsoft Office	119.99
4 (Dec)	Clive Nash	Rockery	596
5 (Dec)	D Nixon	Land Searches Reimbursement	36
6 (Dec)	Clerk	Reimbursement for ILCA Training	144
7 (Dec)	St Peter's Church	Room Hire 12/10; 25/10; 9/11; 14/12	60
8 (Dec)	Clerk	Staffing	209.1
9 (Dec)	HMRC	Staffing PAYE	52.2

• Authorisation of Payments to be Made for January

REF	Payee	Details	Amount
10 (Jan)	Clerk	Printer Ink Expenses	13.99
11 (Jan)	Clerk	Staffing	209.1
12 (Jan)	Clerk	Staffing PAYE	52.2

5.3 To receive the Bank Reconciliation

Bank Reconciliation 2 January 2023 **MOSTON PARISH COUNCIL** **Financial year ending 31 March 2023**

Prepared by: Muna Clough, Parish Clerk & RFO

Balance per bank statements as at 2 January 2023

Current Account (07572433)

Reserve Account

£	£
£19,664.81	
£5,030.79	
	£24,695.60
	£24,695.60
	£0.00

Less: any unrepresented cheques

Add: any unbanked cash

None

Net bank balances as at 2 December 2022

£24,695.60

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows

CASH BOOK

Opening Balance

Add: Receipts in the year

Less: Payments in the year

£17,899.37


£13,498.57

£6,702.34

Closing balance per cash book [receipts and payments book] must equal net bank balances above

£24,695.60

• **Current Account Bank Statement**



NatWest

Transactions

Account number: 07572433

Sort code: 01-07-80

Account name: SLA MOSTON PC A

Date: 4th January 2023

Your transactions

Showing: Last 1 month (4 weeks), All Transactions

Date	Type	Description	Paid in	Paid out	Balance
3 Jan 2023	DPC	MRS M T CLOUGH , MOSTON PC , VIA MOBILE - PYMT , FP 02/01/23 10 , 15101916180647000N	-	£209.10	£19,664.81
29 Dec 2022	DPC	HMRC CUMBERNAULD , 475PD00298480 , VIA MOBILE - LVP , FP 29/12/22 10 , 06102731326069000N	-	£52.20	£19,873.91
20 Dec 2022	CHQ	000712	-	£52.20	£19,926.11
20 Dec 2022	DPC	ELWORTH PCC , MOSTON PARISH COUN, VIA MOBILE - PYMT , FP 19/12/22 10 , 05201504620841000N	-	£60.00	£19,978.31
19 Dec 2022	DPC	MRS M T CLOUGH , MICROSOFT OFFICE , VIA MOBILE - LVP , FP 18/12/22 10 , 01160502014637000N	-	£119.99	£20,038.31
19 Dec 2022	DPC	MRS M T CLOUGH , MOSTON PC , VIA MOBILE - PYMT , FP 19/12/22 10 , 37151825918438000N	-	£144.00	£20,158.30
12 Dec 2022	DPC	CHALC , INVOICE 2022/219 , VIA ONLINE - PYMT , FP 10/12/22 10 , 63152032172973000N	-	£30.00	£20,302.30
7 Dec 2022	DPC	DAVE NIXON , REGISTRY SEARCHES , VIA MOBILE - LVP , FP 06/12/22 10 , 21204915851506000N	-	£36.00	£20,332.30
7 Dec 2022	DPC	CLIVE NASH LANDSCA, MOSTON PC , VIA MOBILE - LVP	-	£596.00	£20,368.30

- **Business Reserve Account Bank Statement**



Transactions

Account type: **BUSINESS RESERVE ACCOUNT**
Account number: **96473193**
Sort code: **01-07-80**
Account name: **SLA MOSTON P C BR**

Date: **4th January 2023**

Your transactions

Showing: Last 1 month (4 weeks), All Transactions

Date	Type	Description	Paid in	Paid out	Balance
30 Dec 2022	INT	30DEC GRS 96473193	£3.31	-	£5,030.79