



Moston Parish Council

Agenda for the Annual General Meeting to be held on Tuesday, 1st May 2018, in St Peters Church Hall, Elworth, 7.30pm.

- 1. TO RECEIVE NOMINATIONS FOR AND TO ELECT A CHAIRMAN FOR THE COMING YEAR.**
- 2. TO RECEIVE THE DECLARATION OF OFFICE FROM THE NEWLY APPOINTED CHAIRMAN.**
- 3. TO RECEIVE NOMINATIONS FOR AND TO ELECT A VICE- CHAIRMAN FOR THE COMING YEAR.**
- 4. TO RECEIVE THE DECLARATION OF OFFICE FROM THE NEWLY APPOINTED VICE-CHAIRMAN.**
- 5. APOLOGIES FOR ABSENCE**
- 6. DECLARATIONS OF INTEREST**

The Chairman of the meeting will adjourn the meeting to allow questions from members of the public.

Following the questions the Chairman will reconvene the Council Meeting.

7. TO APPROVE THE MINUTES OF THE MEETING HELD ON 6TH MARCH, 2018.
8. TO APPOINT THE CHAIR, VICE CHAIR AND AGREE MEMBERSHIP OF THE PLANNING COMMITTEE FOR THE COMING YEAR.
9. TO DECIDE IF THE PARISH CLERK HAS PASSED HER PROBATIONARY PERIOD
10. TO APPOINT JDH BUSINESS SOLUTIONS AS THE INTERNAL AUDITOR FOR THE 2017/2018 FINANCIAL YEAR.
11. TO APPOINT SHIRE PAY SERVICES LIMITED TO PRODUCE THE PAYROLL FOR THE COMING YEAR.
12. TO REVIEW ITEMS AND ACTIONS ARISING FROM THE PREVIOUS MEETING:
13. TO REVIEW THE INSURANCE POLICY AND RENEWAL (DUE 1ST JUNE 2017)
14. TO RECEIVE AN UPDATE ON PROGRESS WITH THE NEW WEBSITE
15. TO APPOINT A WORKING PARTY TO PROGRESS PARISH IMPROVEMENT PROJECTS THIS YEAR:
 - 15.1 Signpost restoration
 - 15.2 Tree and bulb planting
 - 15.3 Maintenance of Moston Green and relocation of phonebox
16. TO DECIDE OF MOSTON PARISH COUNCIL SHOULD JOIN CHESHIRE COMMUNITY ACTION THIS YEAR

17. FINANCES

(Details to be circulated prior to meeting where appropriate)

- 17.1 To receive the end of year accounts and budget comparison for the 2017/2018 financial year.
- 17.2 To approve the asset register dated 31st March 2018.
- 17.3 To consider and complete the Annual Governance Statement 2017/2018.
- 17.4 To review and approve the Accounting Statements 2017/2018.
- 17.5 To approve payments and receipts.
- 17.6 To receive the bank reconciliation
- 17.7 To review the banking arrangements.
- 17.8 To finalise review of audit from 2016/2017

18. CORRESPONDENCE

To receive correspondence.

19. MEMBERS ITEMS AND REPORTS (INCLUDING FROM CHESHIRE EAST COUNCILLORS PRESENT)

20. DATE/TIME AND PLACE OF NEXT MEETING

The next Moston Parish Council meeting will take place on Tuesday, 3rd July 2018 at Warmingham Parish Hall, immediately following the Planning Committee Meeting.