



## **Moston Parish Council**

### **Minutes for the Meeting held on Tuesday, 7<sup>th</sup> January 2020, in Warmingham Village Hall, Warmingham at 7.30pm**

**PRESENT** Councillors:

A Holder (Chair)  
D Nixon  
C House  
S Harrop  
A Roscoe  
T Brooker  
J Wray

The Clerk to the Council: Kristine Pemberton

Also present were 19 members of the public.

The meeting started at 19.45

**1. APOLOGIES FOR ABSENCE**

None

**2. DECLARATIONS OF INTEREST**

None

---

The Chairman of the meeting adjourned the meeting to allow questions from members of the public. There were none.

Following the questions, the Chairman reconvened the Council Meeting.

---

**3. TO APPROVE THE MINUTES OF THE MEETING HELD ON 3<sup>RD</sup> DECEMBER 2019.**

It was resolved to approve the minutes of the meeting of 3<sup>rd</sup> December 2019 a correct record. The minutes were duly signed by Cllr Holder as Chairman of the meeting

#### **4. CO-OPTION OF NEW COUNCILLORS**

Pat Buckley spoke about why she would like to re-join of Moston Parish Council. The vote confirmed unanimous agreement to Mrs Buckley joining the council. She was welcomed on board

#### **5. TO RECEIVE AN UPDATE ON PARISH IMPROVEMENT PROJECTS PLANNED FOR THIS YEAR:**

##### **5.1 Landscaping (including tree and bulb planting) – Cllr House**

**Resolved for Cllr House to approach Canal Trust regarding improving the entrance to the canal tow path at the end of Mill Lane**

##### **5.2 Relocation of phonebox/ Maintenance of Green – Cllr Harrop**

Installation of a path will be considered in the Spring

#### **6. TO RECEIVE AN UPDATE ON ISSUES RAISED TO HIGHWAYS – HEDGEROWS AND FLOODING**

Hedgerows have been cut and the flooding and mud on road has been reported to Highways

#### **7. TO RECEIVE AN UPDATE ON BROADBAND ISSUES RAISED**

Suggestion to consider using 4G rather than trying to get fibre optic cables installed. However Cllr Harrop to continue to improve the broadband speed through official channels

#### **8. TO DISCUSS IDEAS TO INCREASE ENGAGEMENT OF LOCAL RESIDENTS**

**Resolved for Cllr Brooker to take a lead on initiating a listening group to increase public engagement. This will become a standing agenda item.**

**Resolved to investigate the possibility of holding the Annual Parish Meeting on a weekend between March and May to increase attendance.**

#### **9. FINANCES (RFO)**

(Details were circulated prior to meeting.)

##### **9.1 To approve payments and receipts.**

The payments and receipts were approved by the council

##### **9.2 To receive the bank reconciliation and expenditure against budget to date**

The council received the bank reconciliation and expenditure against budget

##### **9.3 To decide on Precept requirements**

**Resolved to accept the suggested budget for 2020-2021 and that a precept of £10,000 will be requested**

#### **10. CORRESPONDENCE**

None

#### **11. MEMBERS ITEMS AND REPORTS AND ITEMS FROM CHESHIRE EAST COUNCILLOR IF PRESENT**

Reconfirmed that council emails should be used for all council business and that these could be audited and so should be worded as if they are public documents.

**Resolved for clerk and Cllr Harrop to draft a policy on use of emails**

**Resolved for clerk to circulate good councillor guide and other relevant documents to our new councillors**

**12. ANY OTHER BUSINESS**

None

**13. DATE/TIME AND PLACE OF NEXT MEETING**

The next Moston Parish Council meeting will take place on Tuesday, 3<sup>rd</sup> March 2020 at 7.30pm at Warmingham Village Hall.

Meeting ended 20:53

## **Briefing materials**

### **Item 4 Co-option of new councillor**

My husband's family has owned land in Moston for many years. My husband specifically since his 21st birthday.

Since moving into Crows Nest Farm in 1986 we fully appreciated and loved the beauty of the Moston area.

I have very strong feelings that this area of natural beauty should stay exactly as it is. I hope that by joining the Parish Council as a body of dedicated councillors we can keep this beautiful area just as it should be.

I was a member of Moston Parish Council many years ago but unfortunately had to resign due to a lengthy period of ill health. If accepted as a member I intend to spend as much time as necessary to fulfill my commitment.

Pat Buckley 30 December 2019

## 9.1 Payments and receipts since 5 November 2019

01/12/2019	SO	SO	K Pemberton	Salary	£229.10
03/12/2019	Cheque	645	SLCC	membership for K Pemberton	£78.00
03/12/2019	Cheque	646	Civitas	Invoice 2035: access letter	£228.00
03/12/2019	Cheque	646	Civitas	Invoice 2036: letter re discharge conditions	£256.50
03/12/2019	Cheque	647	SPS	Payroll services	£33.00
03/12/2019	Cheque	648	D Nixon	Registry searches	£48.00
01/01/2020	SO	SO	K Pemberton	Salary	£229.10
			SPS	Payroll services 4th quarter INV-03992	£33.00
			Civitas	Invoice 2050: Objection letter to planning application	£316.67

## 9.2 Bank reconciliation

### **Bank Reconciliation - 5 December 2019**

#### **MOSTON PARISH COUNCIL**

#### **Financial year ending 31 March 2020**

Prepared by: Kristine Pemberton, Parish Clerk & RFO

Checked by:

Date:

Balance per bank statements as at 5 Dec 2019	£	£
Current Account (07572433)	£5,774.59	
Reserve Account	£5,014.08	
		£10,788.67

Less: any unpresented cheques

644 warmingham church	£250.00	
645 slcc	£78.00	
646 civitas	£484.50	
647 SPS	£33.00	
648 D Nixon	£48.00	
		£893.50

Add: any unbanked cash

None

**Net bank balances as at 5 Aug 2019** **£9,895.17**

**The net balances reconcile to the Cash Book  
(receipts and payments account) for the year, as  
follows**

#### **CASH BOOK**

Opening Balance	£5,829.72
Add: Receipts in the year	£11,082.76
Less: Payments in the year	£7,017.31

**Closing balance per cash book [receipts and  
payments book] must equal net bank balances above** **£9,895.17**



## Business Reserve Account

Date	Details	Withdrawn	Paid in	Balance
5 Sep 2019	BROUGHT FORWARD			5,011.58
30 Sep	Interest 30SEP-GRS 96473193		0.85	5,012.43
31 Oct	Interest 31OCT-GRS 96473193		0.85	5,013.28
29 Nov	Interest 29NOV-GRS 96473193		0.80	5,014.08



## Current Account

Date	Details	Withdrawn	Paid in	Balance
5 Nov 2019	BROUGHT FORWARD			6,904.69
20 Nov	Cheque 000642	361.00		6,543.69
26 Nov	Cheque 000643	540.00		6,003.69
2 Dec	Standing Order KRISTINE PEMBERTON FP 02/12/19 30 02013021926434000N	229.10		5,774.59

### 9.3 Expenditure against budget to date and Precept request

MOSTON PARISH COUNCIL  
BUDGET AND EXPENDITURE 2019/2020 to 1 Jan  
2020

EXPENDITURE	Budget 2019-2020	Expenditure to date (net)	Predicted at year end	budget 2020-2021
Clerk's Salary	£2,840.00	£2,324.69	£2,783.00	£3,000.00
General admin:	£200.00	£55.63	£200.00	£200.00
Website/ICT costs	£300.00	£0.00	£300.00	£300.00
Insurance (Paid annually)	£250.00	£190.89	£190.89	£250.00
Payroll Costs	£100.00	£99.00	£132.00	£150.00
Audit Fees- Internal (paid annually)	£150.00	£122.40	£122.40	£150.00
Subscriptions	£350.00	£275.20	£350.00	£350.00
Meeting Room Hire	£200.00	£0.00	£150.00	£150.00
Training	£300.00	£0.00	£0.00	£300.00
Planning support (includes reserves)	£7,610.00	£1,987.40	£3,000.00	£6,500.00
Landscaping such as tree and bulb planting	£500.00	£844.54	£844.54	£500.00
Maintenance of Moston Green	£500.00	£60.80	£500.00	£500.00
Moving phonebox	£200.00	£61.18	£200.00	
Noticeboard for Albion Lock	£500.00	£0.00	£0.00	
Refurbishment of street furniture				£2,000.00
Clean-up	£809.00	£614.63	£809.00	
TOTAL	£14,000.00	£6,636.36	£9,581.83	£14,350.00
Less expected carried forward				£4,418.17
Precept request				£9,931.83

Maintenance of Moston Green – includes  
improving path to phonebox  
Refurbishment of street furniture includes  
possibly: Signage for lanes, horse riding  
signs, noticeboards, traffic calming