



## **Moston Parish Council**

**Minutes for the Meeting held on Tuesday 3<sup>rd</sup> November 2020 at  
7.30pm**

**Meeting held on zoom:**

<https://us02web.zoom.us/j/8695752122>

**PRESENT** Councillors:

A Roscoe (Chair)  
A Holder  
D Nixon  
S Harrop  
P Buckley  
C House

The Clerk to the Council: Kristine Pemberton

Also present were 4 members of the public.

The meeting started at 7.30pm

**1. TO RECEIVE NOMINATIONS FOR AND TO ELECT A CHAIRMAN.**

Cllr Roscoe was nominated. There were no other nominations and therefore Cllr Roscoe was elected as the Chairman for the coming year.

Cllr Holder was thanked for his time as chair and the council recognised the fantastic job that had been done steering us through troubled waters.

**2. TO RECEIVE NOMINATIONS FOR AND TO ELECT A VICE- CHAIRMAN.**

Cllr Holder was nominated. There were no other nominations and therefore Cllr Holder was elected as the Vice-Chairman for the coming year.

**3. APOLOGIES FOR ABSENCE**

Cllr Brooker

**4. DECLARATIONS OF INTEREST**

None

The Chairman of the meeting adjourned the meeting to allow questions from members of the public. There were none.

The Chairman reconvened the Council Meeting.

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**5. TO APPROVE THE MINUTES OF THE MEETING HELD ON 1<sup>ST</sup> SEPTEMBER 2020**

It was resolved to approve the minutes of the meeting of 1<sup>st</sup> September 2020 a correct record. The minutes were duly signed by Cllr Roscoe as Chairman of the meeting.

**6. TO AGREE SCHEDULE OF MEETINGS FOR 2021**

Resolved to agree the schedule of meetings for 2021. When physical meetings are resumed the choice of venue will need to be reviewed as the small room at Warmingham Hall is unlikely to be adequate.

**7. TO PROVIDE AN UPDATE ON FOOTPATHS IN MOSTON**

An update on stiles and the track between Oakwood Lane and Plant Lane was provided. Work continues to have with the Rights of Way department at Cheshire East to have recognition of the lane between Dragons Lane and Plant Lane. This has now been escalated to the planning inspectorate.

**8. TO RECEIVE AN UPDATE ON PARISH IMPROVEMENT PROJECTS PLANNED FOR THIS YEAR:**

**8.1 Landscaping (including tree and bulb planting) – Cllr House**

There is a delay to the supply of trees due to later than usual Autumn and they should be available 3-4 wks. Collection arrangements will be confirmed nearer the time

**8.2 Relocation of phonebox/ Maintenance of Green – Cllr Harrop**

**8.3 Refurbishment of street furniture**

Planters have been re-stocked with flowers on Moston Green and by Tetton Post

**9. FINANCES (RFO)**

(Details to be circulated prior to meeting where appropriate.)

**9.1 To approve payments and receipts**

The payments and receipts were received by the council

**9.2 To receive the bank reconciliation**

The bank reconciliation was received by the council

**9.3 To receive expenditure against budget to date**

The Council received the expenditure against budget from the Clerk.

**10. CORRESPONDENCE**

None

**11. MEMBERS ITEMS AND REPORTS AND ITEMS FROM CHESHIRE EAST COUNCILLOR IF PRESENT**

Diversion signs are still present on Moston lanes after many months. This has repeatedly been reported. The signs will be collected and stored

Sadly a dog died at Sandbach Flashes recently and a petition is being completed to improve safety measures at the site. Agreed that we would await the result of the petition and decide if some correspondence should be sent by Moston Parish Council on the subject.

**12. ANY OTHER BUSINESS**

None

**13. DATE/TIME AND PLACE OF NEXT MEETING**

The next Moston Parish Council meeting will take place on Tuesday, 5<sup>th</sup> January 2021 and will be held by zoom.

Closed at 20.15

Briefing materials

Item 9.1 Payments and Receipts since 1<sup>st</sup> September  
 Payments:

<b>Cheque date or payment date</b>	<b>Type of Transaction</b>	<b>Cheque Number</b>	<b>Recipient</b>	<b>Details</b>	<b>Total Amount</b>
01/09/2020	SO	SO	K Pemberton	Salary	£229.10
01/10/2020	SO	SO	K Pemberton	Salary	£229.10
09/10/2020	Cheque	674	Trade UK account	plants, paint	£56.91
30/06/2020	BACS	NAtwest		Interest	£0.04
31/07/2020	BACS	NAtwest		Interest	£0.04
28/08/2020	BACS	NAtwest		Interest	£0.04
01/09/2020	BACS	Cheshire East		Precept	£5,000.00

Item 9.2 Bank reconciliation

**Bank Reconciliation - 5 October 2020**

**MOSTON PARISH COUNCIL**

**Financial year ending 31 March 2021**

Prepared by: Kristine Pemberton, Parish Clerk & RFO

Balance per bank statements as at 5 October 2020	£	£	
Current Account (07572433)	£10,584.80		
Reserve Account (at 4 Sep 20)	£5,019.20		
		£15,604.00	
Less: any unrepresented cheques			
		£0.00	
Add: any unbanked cash	None		
<b>Net bank balances as at 5 October 2020</b>		<b>£15,604.00</b>	
<b>The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows</b>			
<b><u>CASH BOOK</u></b>			
Opening Balance		£7,884.64	
Add: Receipts in the year		£10,726.89	
Less: Payments in the year		£3,007.53	
<b>Closing balance per cash book [receipts and payments book] must equal net bank balances above</b>		<b>£15,604.00</b>	£0.00

## Item 9.3 Expenditure vs budget

### MOSTON PARISH COUNCIL BUDGET AND EXPENDITURE 2020/2021 to 31 October 2020

EXPENDITURE	Budget 2020-2021	Expenditure to date (net)	Difference v budget	% of budget spend
Clerk's Salary	£3,000.00	£1,603.70	<b>£1,396.30</b>	<b>53%</b>
General admin:	£200.00	£39.72	<b>£160.28</b>	<b>20%</b>
Website/ICT costs	£300.00	£143.88	<b>£156.12</b>	<b>48%</b>
Insurance (Paid annually)	£250.00	£202.29	<b>£47.71</b>	<b>81%</b>
Payroll Costs	£150.00	£79.20	<b>£70.80</b>	<b>53%</b>
Audit Fees- Internal (paid annually)	£150.00	£133.00	<b>£17.00</b>	<b>89%</b>
Subscriptions	£350.00	£197.20	<b>£152.80</b>	<b>56%</b>
Meeting Room Hire	£150.00	£0.00	<b>£150.00</b>	<b>0%</b>
Training	£300.00	£0.00	<b>£300.00</b>	<b>0%</b>
Planning support (includes reserves)	£6,500.00	£196.20	<b>£6,303.80</b>	<b>3%</b>
Landscaping such as tree and bulb planting	£500.00	£47.42	<b>£452.58</b>	<b>9%</b>
Maintenance of Moston Green	£500.00	£0.00	<b>£500.00</b>	<b>0%</b>
Refurbishment of street furniture	£2,000.00	£309.03	<b>£1,690.97</b>	<b>15%</b>
<b>TOTAL</b>	<b>£14,350.00</b>	<b>£2,951.64</b>		

Maintenance of Moston Green – includes improving path to phonebox  
Refurbishment of street furniture includes possibly: Signage for lanes, horse riding signs, noticeboards, traffic calming